



Professional Skills Course - Electives 2027

The following Electives, delivered by FRESH and administered by the Society, will be held in Nottingham on the following dates. This year the course is **LIVE** online training (12 hours) and eLearning modules (12 hours). Each course has a maximum of **16 delegates**, and it is unlikely that any duplicate courses can be accommodated within the time available. Trainees are thus advised to book into the course at the earliest opportunity.

LIVE Online Training with FRESH Trainers – 12 hours of online training needs to be taken

Practical Contract Drafting (3 hours)	09:30 – 12:45	22 April 2027
Handling Difficult Situations (3 hours)	09:30 – 12:45	23 April 2027
Client Interviewing/Taking Instructions (3 hours)	09:30 – 12:45	27 April 2027
Understanding Company Accounts (3 hours)	09:30 – 12:45	5 May 2027

LIVE Online Sessions & eLearning Modules

Each Module is 3 hours (apart from Client Interviewing & Disclosure, which counts as 2 eLearning modules at 3 hours each).

Please select the **FOUR** eLearning modules for a total of **12 hours** of eLearning.

Please select **LIVE ONLINE Training Sessions**, which equals **12 hours**.

1. Developing Effective Writing Skills.
2. Developing Communication Skills.
3. Developing Personal Organisation.
4. Developing Interpretation of Financial Statements
5. Developing Networking Skills
6. Developing Client Services Skills

eLearning Modules

Select 4 eLearning Modules from the list.

Course Fee:

£395 plus VAT (£474) per delegate

Course cancellation policy:

60 days' notice	No Charge, full refund
30 days' notice	25% cancellation charge, plus VAT (£98.75, plus VAT)
14 days' notice	50% cancellation charge, plus VAT (£197.50, plus VAT)
3-7 days' notice	No refund

On applying for this course, the cancellation policy is in place from the date of the signed application. An invoice will be issued for payment terms of 30 days unless stated otherwise. If the course is cancelled through fault of the Nottinghamshire Law Society or course provider 'FRESH', a full refund will be reimbursed.

Booking Form

Trainee Name:			
Trainee's Email Address:			
Firm:			
Address:			
This application has been approved by Senior Partner or Practice Manager:			
Name:			
Position:			
Contact Telephone:			
Contact Email:			
Course Name:		PSC Electives 2027	
Select 12 hours of LIVE ONLINE TUITION & 4 eLearning Core Modules: (each eLearning module is 3 hours)			
<input type="checkbox"/>	Live Training – Practical Contract Drafting	<input type="checkbox"/>	Live Training -Client Interviewing/Taking Instructions
<input type="checkbox"/>	Live Training – Handling Difficult Situations	<input type="checkbox"/>	Understanding Company Accounts
Please select 4 eLearning modules from the list below:			
<input type="checkbox"/>	Effective Writing Skills (eLearning Module)	<input type="checkbox"/>	Communication Skills (eLearning Module)
<input type="checkbox"/>	Personal Organisation (eLearning Module)	<input type="checkbox"/>	Client Services Skills (eLearning Module)
<input type="checkbox"/>	Interpretation of Financial Statements	<input type="checkbox"/>	Networking Skills (eLearning Module)
Please select the chosen payment method:		Course Fee	£468 (inc. VAT)
<input type="checkbox"/>	BACS Transfer Nat West Plc Sort Code: 56-00-61 Account Number: 00770396		
<input type="checkbox"/>	Cheque Payment – Attached to the application form.		