

NOTTINGHAMSHIRE LAW SOCIETY



Deputy Vice President – Role Description

The role of DVP, whilst for 1 year only, leads to then successfully becoming Vice President and then President. Therefore, it requires a commitment of **3 years**, which you should take into consideration before applying. In affect the Deputy Vice President is a “watch and learn” position for the following year when you take upon responsibilities in the Vice President and President, albeit there may be times when you have to step in for the Vice President and President.

To give you an idea of the commitment, here is a summary of what is required of the role:

Responsibilities

- Attend a maximum of 10 Council meetings per year, which are a mix of in person and online meetings.
- Attend the regular Executive Meetings (alongside the other office holders of the Society), which are a mix of in person and online meetings.
- To be listed as a Director of the Society with Companies House.
- Attend key society events including:-
 - AGM
 - Annual Dinner
 - New Trainee Reception
 - Newly Qualified Evening
 - Society Competition finals – President’s Cup & Hammond Cup
- To act as a representative of the Society in the absence of the Vice President or President.