



THE NOTTINGHAMSHIRE LAW SOCIETY

Professional Skills Course (Core) 2023 – Cohort 2

November 2023 – March 2024

Financial & Business Skills	9, 10 & 13 November 2023
Day 1 & 2	09:30 – 17:30
Day 3	09:30 – 16:15

Advocacy & Communication Skills	27, 28 & 29 November 2023
Days 1 – 3	09:30 – 17:30

Client Care & Professional Standards	25, 26 March 2024
Days 1 & 2	09:30 – 17:30

Venue: Nottingham Conference Centre, Burton Street, Nottingham, NG1 4BU.
Course Fee: £995 plus VAT (£1194) per delegate

The Professional Skills Course (Core) is delivered by FRESH and administered by the Society, will be held in Nottingham on the above-mentioned dates. Each course has a maximum of **16 delegates**. Trainees are advised to book on to the course at their earliest opportunity.

All applications need to be approved by a Partner or the Practice Manager of the firm.

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Course cancellation policy:

60 days' notice	No Charge, full refund
30 days' notice	25% cancellation charge, plus VAT (£248.75, plus VAT)
14 days' notice	50% cancellation charge, plus VAT (£497.50, plus VAT)
3-7 days' notice	No refund

Booking Form

Students Name:	
Students Email Address:	
Firm:	
Address:	
DX Number:	
This application has been approved by Senior Partner or Practice Manager:	
Name:	
Position:	
Contact Telephone:	
Contact Email:	
Course Name:	PSC Core November 2023 – March 2024 (Cohort 2)

I wish to apply for a place on the courses constituting the Electives for 2023.

Please select the chosen payment method:

Course Fee

£1194 (inc. VAT)

BACS Transfer

Nat West Plc

Sort Code: 56-00-61 Account Number: 00770396

Cheque attached.

Cheques are to be made payable to **'Nottinghamshire Law Society'**

Please return booking form to:

Michelle Foster, Head of Operations

Nottinghamshire Law Society

11 Clarendon Street, Nottingham NG1 5HR

Email: michelle.foster@nottslawsoc.org

On applying for this course, the cancellation policy is in place from the date of the signed application. An invoice will be issued for payment terms of 30 days unless stated otherwise. If the course is cancelled through fault of the Nottinghamshire Law Society or course provider 'FRESH', a full refund will be reimbursed.

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